

Computer-Assisted Reporting
BOOT CAMP
Seminar

Monday

9 - 10:15 a.m.	Introduction to seminar and overview of Computer-Assisted Reporting
10:15 a.m. - Noon	Introduction to lab and spreadsheets
Noon - 1:30 p.m.	Lunch - on your own
1:30 - 2:30 p.m.	Using spreadsheets for stories
2:30 - 5 p.m.	Spreadsheet exercises
5 - 5:15 p.m.	Break
5:15 - 7 p.m.	Open lab
6:30 p.m.	Dinner at Broadway Brewery. Individual tickets will be available

Tuesday

9-10:30 a.m.	Spreadsheet review
10:30 a.m. - noon	Problem solving (data cleaning with spreadsheets)
Noon - 1:30 p.m.	Lunch – on your own
1:30 - 2:30 p.m.	Finish problem solving exercises
2:30 - 4 p.m.	Getting data into Excel - importing and handling PDF files
4 - 5 p.m.	Finding and downloading data online
5 - 5:15 p.m.	Break
5:15 - 7 p.m.	Open lab

Wednesday

9 - 10 a.m.	Moving from spreadsheets to databases
10 - 10:30 a.m.	Using database managers for stories
10:30 a.m. - noon	Database demonstration
Noon - 1:30 p.m.	Lunch – on your own
1:30 - 4 p.m.	Database exercises
4 - 5 p.m.	Analyzing data with database software (Problem Solving)
5 - 5:15 p.m.	Break
5:15 - 7 p.m.	Open lab

Thursday

9 - 10 a.m.	Moving from flat files to relational databases and review
10 - noon	Using relational databases for stories
Noon - 1:30 p.m.	Lunch – on your own
1:30 - 2:30 p.m.	Relational databases exercises
2:30 - 4:30 p.m.	Exercises for linking databases with enterprise joins
4:30 - 5:30 p.m.	Building your own database
6:30 p.m.	Dinner at Addison's provided by IRE

Friday

9 - 10 a.m.	How to find and negotiate for data
10 - 11 a.m.	Review
11 a.m. - noon	Importing into Access
Noon - 2 p.m.	Review, questions and last exercise. How to take it all back home.

This schedule is subject to change.

National Institute for Computer-Assisted Reporting

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